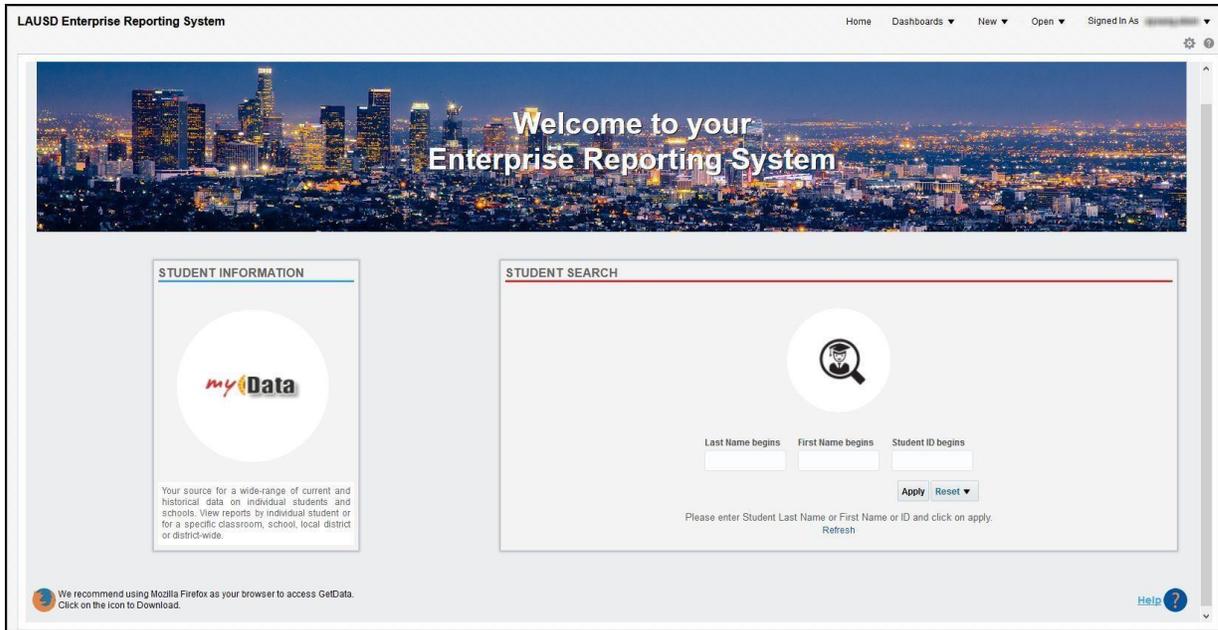


ADULT TEACHERS AND ADMINISTRATORS:

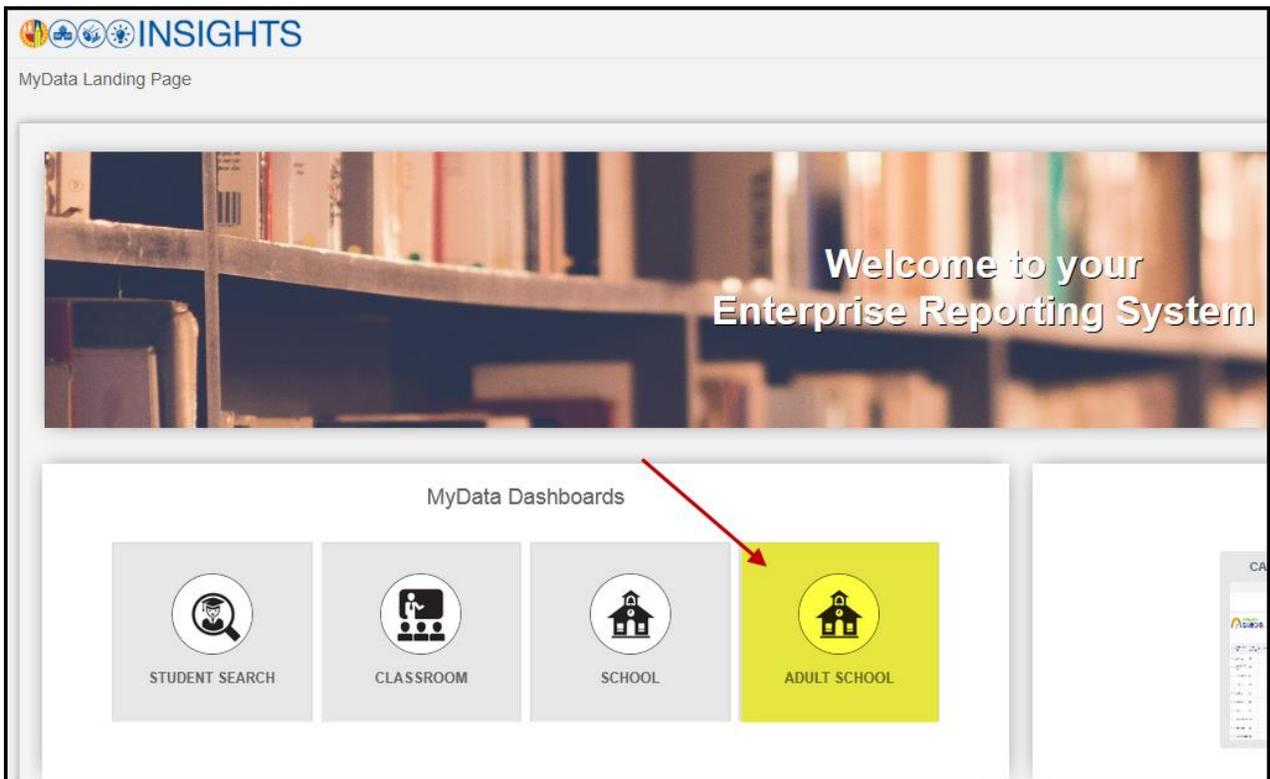
Steps to get student MyMail PIN from MyData.lausd.net

Go to: mydata.lausd.net

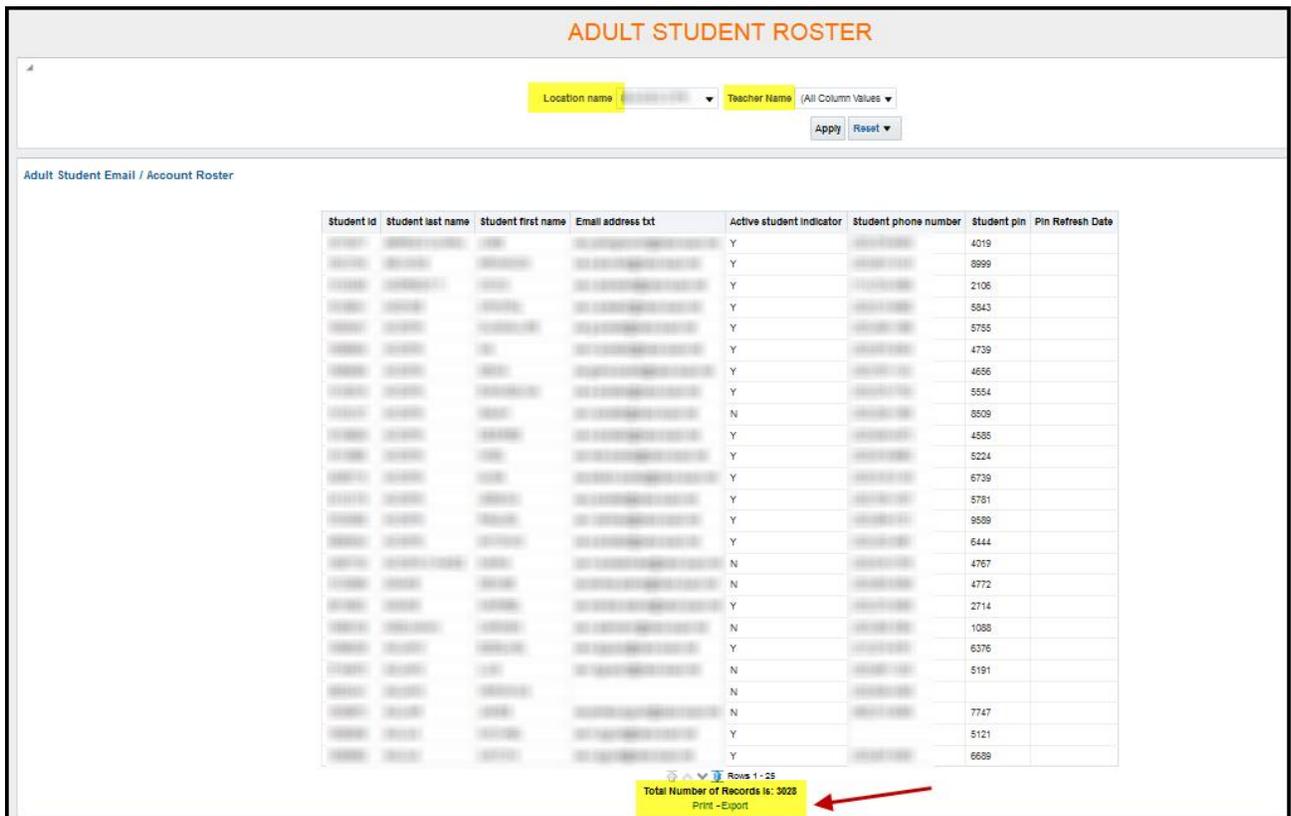
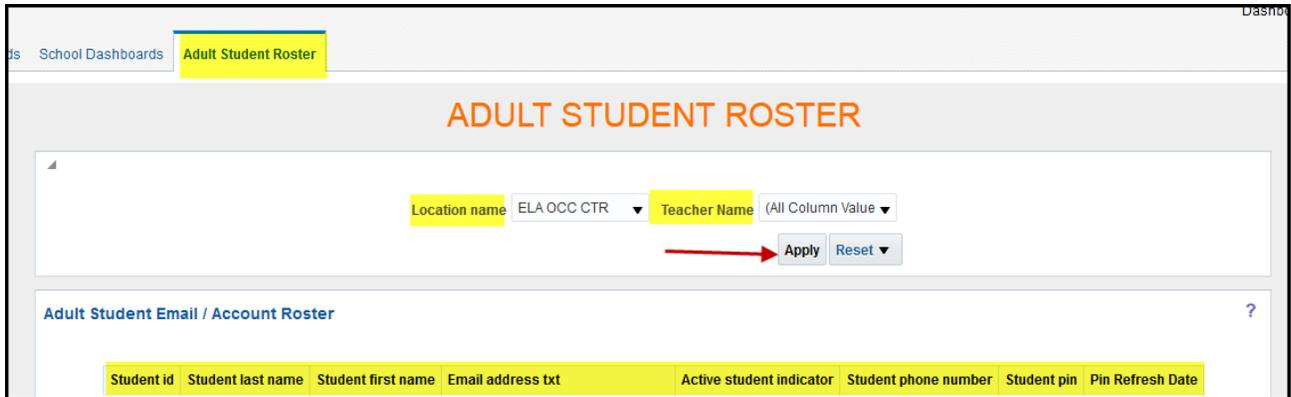
1. Click on Student Information or MyData Logo.



2. On the MyData landing page click on the ADULT SCHOOL dashboard.



- The adult student roster displays with your school name, teacher name and student's information. If you are an administrator, all students from your school will display. To select a specific teacher, click on the drop-down arrow under the filter "teacher name" then click on the Apply button.



You can print or export the roster by clicking on the Print or Export link at the bottom of the roster.

Trouble Shooting

If student is unable to set up or validate SSO password, please contact the ITD Helpdesk at 213-241-5200 and select option 3 for assistance, or option 4 and 1.